Prairieland Energy, Inc.

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RESIDENTIAL TENANT INFORMATION FORM

PLEASE COMPLETE IN FULL AND RETURN WITH YOUR ELECTRICAL SERVICE CONTRACT
KEEP A COPY FOR YOUR RECORDS

Name *(please print)*: _____

Address *(please check one)*: ☐ Gregory Place I — 701 S Gregory Apt # _____
☐ Gregory Place II — 700 S Gregory Apt # _____

Billing Address During Residence
(if different from apartment address)

_____

_____

Alternate Mailing Address — REQUIRED
(must be different from apartment address)

_____

_____

Phone _____ Alternate Phone _____

E-Mail _____

PEI must receive the following at least ONE WEEK before you move in:

☐ **Electric Service Agreement**
☐ **Tenant Information Form**
☐ **Electronic Payment Agreement**
(with attached voided check or deposit slip)

Deposit:

☐ One Bedroom $55.00
☐ One Bedroom (Luxury) $70.00
☐ Two Bedroom $75.00

When Prairieland Energy receives written notice of service termination and a forwarding address, your deposit will be applied to your final bill and you will be billed or refunded the difference.

- Only ONE resident should fill out the contract and make the deposit.
- Electrical service is provided by contract. You are responsible for electrical service until you notify Prairieland Energy IN WRITING to end your service.
- Sub-leases or roommates using electrical service following your departure must execute a contract and make a deposit under their own name; failure to do so will result in discontinuance of service.

BILLING

- You will be billed for your electrical usage in the month following the usage month. (Example: May usage is billed in June, with payment due in July).
- **Late payment or non-payment of your electrical bill may result in discontinuance of service**. If your service is disconnected, your deposit is forfeited and a deposit double the original charge will be required for reinstatement of service.
- **Prairieland Energy must receive WRITTEN NOTICE of request to terminate service (mail, fax, or e-mail) at least ONE WEEK before you move out.** Your notice must include your move-out date and a forwarding address for your final bill.
- Your deposit will be applied to your final bill, and you will be refunded or billed the difference.

GENERAL INFORMATION

- Your meter is read once a month. There is no set day of the month on which meters are read.
- Prairieland Energy does not estimate meter readings.